

The Board of Trustees of the Bayard Public Library of the City of Bayard, County Morrill, State of Nebraska, met in regular session in the Council Chambers on May 13, 2022 at 12:05 PM City of Bayard 445 Main Street, Bayard, NE. An agenda of the meeting was made available to the Board of Trustee members prior to the meeting. Present were Mandy Douglass, Linda Safford, Jeanette Thompson, and Judy White. Absent and excused was Matt McLaughlin. There being a quorum of council present, President Mandy Douglass called the meeting to order at 12:05 PM with Jeanette Thompson taking minutes. Library Director Becky Henkel was in attendance.

Motion to approve the agenda was made by J. Thompson with L. Safford seconding the motion. The vote was M. Douglass, L. Safford, J. Thompson and J. White: Ayes. Motion carried.

Open Meetings Act was acknowledged as posted.

Motion to approve the minutes of the last regular meeting was made by M. Douglass and seconded by L. Safford. The vote was M. Douglass, L. Safford, J. Thompson and J. White: Ayes. Motion carried.

Library Operational Budget: The board discussed the budget with no action taking place.

Motion to approve the bills and claims was made by J. Thompson with J. White seconding the motion. The vote was M. Douglass, L. Safford, J. Thompson and J. White: Ayes. Motion carried.

Director's Report: Director Henkel reported to the board that there were 546 books checked out in the month of April and 191 books checked out through Overdrive. Computers were used 19 times in April. Director Henkel delivers books to the Villa and to the home bound patrons. Some patrons still make appointments to use the library when it is closed to the public. Ingram, the company that issues the books to the library notified Director Henkel that there

will be a \$2.50 fuel surcharge for every delivery. Director Henkel attended a job fair at the Bayard High School where she had a booth and took applications for the Summer Internship. On May 3 Director Henkel had a booth at the Elementary School and handed out fliers for the summer reading program and story time. The summer reading kick off will be May 26 in the gazebo in the Library Park. Entertainment includes a pirate and snow cones. Summer school will share the costs of the entertainment. On June 2 for the Summer Reading Program, the Bird Conservancy of the Rockies will do a workshop with the children aligning with the theme for the Summer Reading Program, "Oceans of Possibilities." The Summer Reading Program will run from May 26-July 21 with Story Time running from June 7-July 19. The Library received notice that they were approved \$1440.00 through e-rate for internet expenses.

Summer Internship: The board discussed the applications for the Summer Internship. A motion was made to approve the hiring of Candace Wolfe and Megan Cawley with an alternate of Jordan Reish at \$10.00 an hour. J. Thompson seconded the motion. The vote was M. Douglass, L. Safford, J. Thompson and J. White: Ayes. Motion carried.

A motion was made by L. Safford to use Summer Internship Funds and matching funds from the Library Salary Expenses for payment of the summer help. J. White seconded the motion. The vote was M. Douglass, L. Safford, J. Thompson and J. White: Ayes. Motion carried.

Public Comment: None

Motion to adjourn was made by M. Douglass with J. White seconding the motion. The vote was M. Douglass, L. Safford, J. Thompson and J. White: Ayes. Motion carried.

Submitted by Jeanette Thompson, Secretary